



2^E GÉNÉRALE ANNUELLE INAUGURALE CENTRE DE SANTÉ DES AUTOCHTONES DE MONTRÉAL (CSAM)

SECOND ANNUAL GENERAL MEETING MONTREAL URBAN ABORIGINAL HEALTH CENTRE (MUAHC)

**ORDRE DU JOUR
MARDI 28 MARS 2017
17 H 00 À 19 H 00**

**AGENDA
TUESDAY, MARCH 28, 2017
5:00PM-7:00PM**

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|---------------------------|---|
| 16 h 45 4:45pm | Inscription Registration |
| 17 h 00 5:00pm | Prière d'ouverture par Delbert Sampson Opening Prayer and welcome by Delbert Sampson |
| 17 h 15 5:15pm | Mot de bienvenue et établissement du quorum Welcoming words and establishment of quorum |
| 17 h 25 5:25pm | Approbation de l'ordre du jour de la réunion et du compte-rendu de l'AGA de 2016 Approval of meeting agenda and of the minutes of the 2016 AGM |
| 17 h 40 5:40pm | Approbation des Règlements généraux Approval of the By-Laws |
| 18 h 00 6:00pm | Rapport annuel présenté par Carrie Martin et Pascale Annual Annual report by Carrie Martin and Pascale Annual |
| 18 h 15 6:15pm | Rapport du trésorier et présentation de l'audit par Sean Yaphe Treasurer's report and presentation of the audit by Sean Yaphe |
| 18 h 25 6:25pm | Rapport de communication présent par Harvey Michele Communications report by Harvey Michele |
| 18 h 35 6:35pm | Élection du Conseil d'administration du Centre de santé pour la population autochtone de Montréal Election of MUAHC Board of Directors |
| 19 h 00 7:00pm | Fin de la réunion et prière de clôture par Delbert Sampson Close of meeting and Closing Prayer by Delbert Sampson |
| 19 h 05 7:05pm | Courte réunion du Conseil d'administration nouvellement élu (10 minutes) Brief meeting of the newly elected Board of Directors (10 minu |

Minutes of the 2nd Annual General Meeting (AGM) of the Montreal Urban Aboriginal Health Centre (MUAHC)

Date and time: Tuesday, March 28, 2017, at 5:00pm

Location: Hotel Evo, 420 Rue Sherbrooke O., Montreal, Quebec

Attendees: See attached list

On Skype, during his speech and the election: Sean Yaphe

Proxies: None

Chairing: Mikayla Cartwright

Minute-taker (except for the attendance list): Nolwen Mahé

The meeting is bilingual English and French.

5:10pm Opening Prayer and welcome by Delbert Sampson

5:20pm Welcoming words and establishment of quorum

The Chair welcomes the members and goes through house keeping items such as the opportunity to suggest names for the Center (box at the entrance).

The quorum is established with 17 members present.

5:25pm Approval of meeting agenda and of the minutes of the 2016 AGM

It is requested to correct the agenda with the name of the person who does the prayers: Delbert Sampson in place of Mike Standup.

Proposed resolution: approve the agenda with this one change.

Moved by: Odile Joannette

Seconded by: Alana-Dawn Phillips

The agenda is approved.

The Chair gives a few minutes for reading of the 2016 Minutes and calls for potential changes to the Minutes by the members who were present at the last AGM. No changes are requested.

Proposed resolution: approve the minutes as presented.

Moved by: Harvey Michele

Seconded by : Pascale Annoual

The Minutes are approved.

5:32pm Approval of the By-Laws

The Chair leaves a few minutes for the members to read the By-Laws.

Odile Joannette comments that Membership is based on a 1-year contract. She suggests to increase the duration to 5 years.

Harvey Michele asks whether the members should declare any potential conflict of interest, or overlapping areas of involvement, for example in the membership form. Or, it was suggested that the Board consider this question and report to us next year.

Carrie Martin mentions that the Board already has a Conflict of Interest policy within Board regulations, and that this policy can be added to the By-Laws.

Proposed resolution: approve the By-Laws with the following 2 changes:

- Add the Conflict of Interest policy from the Board regulations into the By-Laws.
- Increase the duration of membership from 1 year to 5 years

Moved by: Alana-Dawn Phillips

Seconded by: Odile Joannette

The By-Laws are approved with these 2 changes.

After approval of the By-Laws has been passed, Alana-Dawn Phillips notices that the By-Laws specify that members have to vote on By-Law changes. From the Laws on Corporations, we need a 2/3 majority to approve a change of By-Laws. Hence the Chair proceeds with a vote.

Proposed resolution: approve the By-Laws with the following 2 changes:

- Add the Conflict of Interest policy from the Board regulations into the By-Laws.
- Increase the duration of membership from 1 year to 5 years

A vote is called for by the Chair

13 votes of approval are counted.

The By-Laws are approved with these 2 changes.

The floor asks how to make suggestions to the Board. Pascale Annual answers that members and the broader community can call, e-mail, or meet with any of the Board members. Contact information for the Board of Directors can be found on the Facebook page of the Montreal Urban Aboriginal Health Centre. Allison Reid, as NETWORK Coordinator, offered to help distribute the information if needed.

5:47pm Annual report by Carrie Martin and Pascale Annual

Highlights of the annual report are delivered in both English and French. See separate annual report for contents.

There is a question from the floor about having an action or strategic plan for the Centre, that must be provided when requesting a building. Carrie Martin answers that a plan already exists, that is only missing a budget. The model of the proposed Health Centre is based on the existing Toronto and Ottawa centers, but all depends on what the government can fund.

There is a question from the floor on whether there is a plan to find out what the government can fund. Carrie Martin answers that this is already being done in ongoing efforts to work with various levels of government.

Pascale Annual adds that there are 3 or 4 levels of funding for health services at the Provincial and Federal levels. At the Federal level, Minister Caroline Bennett was provided a copy of the MUAHC project proposal last year. The Federal government cannot move forward with the project without a commitment from the Provincial level. Basically, they will transfer the money. The City has no money, but they do have buildings. As

suggested by the City, the Board must refrain from using the word “health” during exchanges with the City, and keep requests for support solely about the request for a building. When considering funding sources, the Board will be mindful of the need for funding from private means.

Anybody who has political clout should try to unlock that process.

Wendall Nicholas suggested that the Board should set the priorities based on our knowledge of the Aboriginal health field. He further suggested the development of a multi-lateral strategy to deal with the multiple levels of government.

Myriam Fournier-Tombs suggests that the Board integrates a volunteer model because there are a lot of opportunities to get resources that way.

Pascale Annual adds that a lot of work is already done in the field of holistic health (modèle intégré), but there is no common organization for this.

Adrienne Campbell makes a formal request for a concise action plan to be developed and shared with members. Another person from the floor adds that this is independent from the funding plan.

Proposed resolution: the MUAHC Board of Directors should develop a concise action plan with services to be offered at the proposed Health Centre, and share it with members

Moved by: Allison Reid

Seconded by: Odile Joannette

Voting: 12 votes of approval - approved

Pascale Annual announces that the Board will make a summary of the full proposal and distribute it to members.

6:38pm Treasurer’s report and presentation of the audit by Sean Yaphe

Sean Yaphe presents the Treasurer’s report over Skype from New York.

Trina Slapcoff asks about the plan to get funding this year. Sean Yaphe answers that we will try to obtain funding from the different levels of government already mentioned in the annual report, and from private sources as well.

7:28pm Communications report by Harvey Michele

The communications report is provided verbally by Harvey Michele after the below election, in favor of time.

6:55pm Election of MUAHC Board of Directors

A show of hands allows to count 15 voting members in the room.

Three (3) one-year positions are open

Sean Yaphe runs for 1-year term

In addition, Harvey Michele is resigning from his position. A replacement person is needed to complete his term.

Alana-Dawn Phillips suggested to open the voting process, seconded by xxx.

Harvey Michele is Election Secretary.

In answer to a question from the floor, the list of current Board members is provided verbally:

- Carrie Martin
- Pascale Annual
- Harvey Michele (resigning)
- Jasmine Ramzaee, interim board member who replaced Gregory Brass
- Sean Yaphe
- Garry Carbonnell has resigned in 2016
- Gregory Brass, also an interim member, resigned in 2016

Nominations:

- Carrie Martin nominates Sean Yaphe for a 1-year term, seconded by Nolwen Mahé (accepted) – non-Aboriginal.
- Carrie Martin nominates Jasmine Ramzaee for a 1-year term, seconded by Pascale Annual (accepted) – non-Aboriginal.
- Delbert Sampson nominates Trina Slapcoff, seconded by Sean Yaphe (accepted) – Aboriginal.
- Pascale Annual nominates Wendall Nicholas, seconded by Alana-Dawn Phillips (accepted) – Aboriginal.
- Carrie Martin nominates Odile Joannette, seconded by Alana-Dawn Phillips (accepted) – Aboriginal.
- Pascale Annual nominates Jen Jerome, seconded by Mikayla Cartwright (accepted) – Aboriginal.
- Harvey Michele nominates Chantel Henderson, seconded by Delbert Sampson (accepted) – Aboriginal.

Alana-Dawn Phillips proposes the closing of nominations.

Delbert Sampson seconds.

The nominations are closed.

The Election Secretary asks each candidate to introduce themselves.

Two (2) non-voting persons are needed to count the ballots.

Carrie Martin and Jasmine Ramzaee nominate Nolwen Mahé.

Pascale Annual and Carrie Martin nominate Chantal Robillard.

Odile Joannette proposes to destroy the ballots, seconded by Chantel Henderson. The ballots and counting sheets will be destroyed under the responsibility of the Election Secretary.

The following 4 persons are named as Board members:

- Sean Yaphe
- Wendall Nicholas
- Odile Joannette
- Jen Jerome

7:29pm Close of meeting and Closing Prayer by Delbert Sampson

7:35pm Brief meeting of the newly elected Board of Directors (10 minutes)

The new Board of Directors holds a meeting for a few minutes before leaving.

List of documents used in the meeting

- “Centre de santé pour les Autochtones de Montréal – Règlements – révision mai 2016” – in English and in French
- « Montreal Urban Aboriginal Health Center – Financial report 2016-2017 » - in English
- “Procès verbal de l’Assemblée générale inaugurale du Centre de santé autochtone en milieu urbain de Montréal (CSAM) » - in English and in French
- Agenda – in English and in French

Attendance List

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|----------------------------------|--------------------------------------|
| Pascale Annoual | Carrie Martin |
| Aurélie Arnaud | Konwatsitsawi Meloche |
| Karoline Benoit | Harvey Michele |
| Anne Bergeron | Danielle Miller |
| Camille Bouchard | Thien Thanh Nguyen |
| Adrienne Campbell | Iydra Nichol |
| Mikayla Cartwright | Wendall Nicholas |
| Cam Cheema | Manuel Penafiel |
| Jerome Constantina | Hannah Raphaelle Petitclerc-Vilandré |
| Kirk Cunningham | Allison Reid |
| Louise Dumont | Alana-Dawn Phillips |
| Myriam Fournier-Tombs | Daniya Ponniah |
| Sandy Gershuny | Jasmine Ramze Rezaee |
| Daniel Heht | Chantal Robillard |
| Chantel Henderson | Delbert Sampson |
| Jen Jerome | Read Sherman |
| Odile Joannette | Trina Slapcoff |
| Pamela Lamb | Sean Yaphe |
| Nolwen Mahé | Ahmed Ziat |
| Marie Jane Marcoux Constantineau | |