



## **ASSEMBLÉE GÉNÉRALE ANNUELLE INAUGURALE CENTRE DE SANTÉ DES AUTOCHTONES DE MONTRÉAL (CSAM)**

### **INAUGURAL ANNUAL GENERAL MEETING MONTREAL URBAN ABORIGINAL HEALTH CENTRE (MUAHC)**

**ORDRE DU JOUR  
VENDREDI 19 FÉVRIER 2016  
16 H 30 À 18 H 30**

**AGENDA  
FRIDAY, FEBRUARY 19, 2016  
4:30PM-6:30PM**

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| <b>16 h 15<br/>4:15pm</b> | <b>Inscription<br/>Registration</b>   |
| <b>16 h 30<br/>4:30pm</b> | <b>Prière d'ouverture par Mike Standup<br/>Opening Prayer and welcome by Mike Standup</b>   |
| <b>16 h 40<br/>4:40pm</b> | <b>Présentation de la chronologie des événements, la mission et les objectifs du Centre de santé des Autochtones de Montréal<br/>Presentation of the history, mission and objectives of the MUAHC</b> |
| <b>17 h 10<br/>5:10pm</b> | <b>BUFFET – la réunion continuera pendant le repas<br/>BUFFET DINNER working dinner – meeting will continue as we eat</b>   |
| <b>17 h 20<br/>5:20pm</b> | <b>Les buts et plans futurs du Centre de santé des Autochtones de Montréal<br/>Presentation of goals and future plans of the MUAHC</b>  |
| <b>17 h 30<br/>5:30pm</b> | <b>Présentation des finances du Centre de santé des Autochtones de Montréal<br/>Presentation of MUAHC Financial Statements</b>  |
| <b>17 h 40<br/>5:40pm</b> | <b>Présentation et approbation des Règlements généraux<br/>Presentation and acceptance of MUAHC By-Laws</b>   |
| <b>17 h 50<br/>5:50pm</b> | <b>Élection des membres fondateurs du Conseil d'administration du Centre de santé des Autochtones de Montréal<br/>Election of founding MUAHC Board of Directors</b>                                   |
| <b>18 h 20<br/>6:20pm</b> | <b>Fin de la réunion et prière de clôture par Mike Standup<br/>Close of meeting and Closing Prayer by Mike Standup</b>  |
| <b>18 h 30<br/>6:30pm</b> | <b>Réunion du Conseil d'administration (10 minutes)<br/>Brief meeting of the newly elected Board of Directors (10 minutes)</b>  |



# Minutes of the Inaugural Annual General Meeting of the Montreal Urban Aboriginal Health Centre (MUAHC)

**Date and time:** Friday, February 19, 2016, at 4:30pm

**Location:** Hotel Evo, 420 Rue Sherbrooke O., Montreal, Quebec

**Attendees:** See attached list

**Regrets:** Sean Yaphe

**Proxies:** None

**Co-Chairing:** Tealey Normandin and Rossel Bérard

**Minute-taker** (except for the attendance list): Nolwen Mahé

The meeting is bilingual English and French.

The meeting starts with an introduction by the Co-Chairs.

**4:53pm**      **Opening Prayer and welcome by Mike Standup**

The Co-Chair requests the attendees to suggest short and significant names for the Centre and deposit them in a box during the meeting. Suggesting attendees will be eligible for a raffle. In response to a question from the audience, it is stated that the name will be decided by the Board of Directors at a later date.

**4:57pm**      **Presentation of the history, mission and objectives of the MUAHC**

Bilingual presentation by the Co-Chairs of the Powerpoint document "Health Centre AGM power point-French Final.ppt". Rossel Bérard gives additional background on the Health Committee and points out that the Committee will continue existing and continue its work on its other projects.

**5:20pm**      **Presentation of goals and future plans of the MUAHC**

This item is presented by the Co-Chair based on the same Powerpoint document.

To a question from Harvey Michele about the availability of information and of a pamphlet when the services start being available in September 2016 as planned, the Co-Chair answers that the services will be properly publicized at that time.

To a question from the audience about whether the MUAHC has funding, the Co-Chair answers that there is funding for the creation (incorporation and inaugural meeting), but not core funding to start the work. He further states that there is some good momentum, such as letters of encouragement, but the funding needs to be secured.

Jeffrey Drugge from Health Canada suggests including in the By-Laws that the Centre will look for collaboration from the Federal government of Canada.

Pascale Annoual reports that at the NETWORK meeting held earlier the same day, she spoke to representatives from the three levels of government and she sees some possible positive opportunities. Incorporation has made the Centre eligible to public funding. The next step is to send a letter to the

Ministère de la santé et des services sociaux (MSSS). At the municipal level, some entities are asking for the services of a Health Centre and proposing their collaboration, for example two half-days a week of medical services at a local CLSC. Everyone in the audience is invited to propose support and collaboration, especially professional work.

Harvey Michele asks that the Centre keep a clear strategic view, to prevent it from evolving from a vision of being of service to its constituents into a place with “cushy jobs”; he further suggests that the government will need a letter of intent that states that strategy clearly. Rossel Bérard answers that the Health Centre will try to be faithful to its intent and not transform itself to answer government programming; incorporation is a first step, the Centre is still at a starting point.

**6:05pm**      **Presentation and acceptance of MUAHC By-Laws**

The Co-Chairs go into detail over Sections 2 (membership) and 5 (Directors) and suggest the audience read the other sections while having dinner.

Harvey Michele suggests that Section 5.02 be changed so that all Directors be identified as Aboriginal, so that the Centre be “run by Aboriginals for Aboriginals” instead of a majority only, and of “Aboriginal descent”.

Tanya Lalonde suggests to replace « Aboriginal descent » with “self-identified Aboriginal”.

Jessica Barudin asks whether the type of structure described in the By-laws is mandatory because of the incorporation or whether it can change, for example, to a more Indigenous approach. The answer from Pascale Annual is that the incorporation per se does not require the By-laws immediately, and that in any case the structure may be revised later.

Harvey Michele points out that nobody is a member yet, since this is the inaugural meeting and the membership petitions filled out by the audience will have to be approved by the new Board.

Manuel Penafiel explains that the community which created the Corporation is de facto members, and can accept the By-laws. In the meantime, the Corporation is managed under the Law about corporations. Garry Carbonnell proposes to adopt the By-laws as presented and mandate the Board to come back with a proposition in one year; in the meantime, keeping the wording “majority of members of the Board” does justice to the non-Aboriginal people who have worked hard on the Committee for 8 years to establish the Health Centre.

Dolorès André proposes to add an advisory committee with professionals who may not be Aboriginal to assist the Board of Directors in deciding future actions.

The Co-Chair suggests that we move forward with the by-laws

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| <p><b>Proposed resolution:</b> that the audience vote to adopt the By-laws as presented in principle.<br/><b>Moved by:</b> Garry Carbonnell<br/><b>Seconded by:</b> Harvey Michele.<br/>The resolution is passed.</p> |
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The By-laws are accepted by a show of hands (show of voting cards) from 17 voting members, on a total of 20 present as per the list of presence at the end of the meeting.

The desired number of Board members has been stated in the incorporation documents as being “5 to 7”, but the number has been left out of the By-laws. The number of seven Board members will be added to the By-laws.

#### 6:38pm Presentation of MUAHC Financial Statements

Tealey Normandin presents the Financial Statements to date, covering the incorporation and AGM costs, as assembled by Pascale Annual.

#### 6:40pm Election of founding MUAHC Board of Directors

The founding members on the incorporation papers are

- Pascale Annual (non-Aboriginal)
- Carrie Martin (Aboriginal)
- Sean Yaphe (non-Aboriginal)

In addition to these three persons, the Co-Chair proceeds with the election of four members, of which at least three must be Aboriginal.

Tanya Lalonde nominates Dolorès André (declined)

Carrie Martin nominates Harvey Michele, and Garry Carbonnell seconds. (accepted)

Garry Carbonnell nominates Vicky Boldo, seconded by Chantel Henderson. (declined)

Pascale Annual nominates Dr. Kent Saylor. (declined)

Borden Miller xxx nominates Garry Carbonnell (accepted)

Vicky Boldo nominates Jessica Barudin (accepted)

Pascale Annual nominates Marty Brais (declined)

Tanya Lalonde nominates Chantel Henderson (accepted)

Carrie Martin nominates Tanya Lalonde (accepted)

Dolorès André nominates Andrienne Campbell. (declined)

Nominations are closed (proposed by Rossel Bérard, seconded by Dr. Kent Saylor)

The five standing candidates each give a short introduction speech before the election proceeds with secret ballots from voting members, each ballot showing up to four names.

Tealey Normandin secretly counts the votes, with scrutators Vicky Boldo and Nolwen Mahé.

Elected (all Aboriginal):

- Tanya Lalonde
- Jessica Barudin
- Harvey Michele
- Garry Carbonnell

**Proposed motion: to destroy the ballots**

**Moved by:** Harvey Michele motions to destroy the ballots

**Seconded by:** Garry Carbonnell.

The motion is passed. Tealey Normandin will take charge of destroying the ballots and the summary sheets.

**7:10pm**      **Close of meeting and Closing Prayer by Mike Standup**

Miks Stansdup offers a closing prayer.

**Proposed motion: to close the meeting**

**Moved by:** Carrie Martin

**Seconded by:** Garry Carbonnell.

The motion is passed; the meeting is closed at 7:15pm.

**7 :15pm**      **Brief meeting of the newly elected Board of Directors (10 minutes)**

The new Board of Directors holds a standing meeting for a few minutes before leaving.

List of documents used in the meeting:

- Agenda (Bilingual) prepared by Carrie Martin – Word document (“AGM Agenda FINAL BILINGUAL V2 Clean.doc”)
- Presentation on the history and objectives of the Centre (French and English) prepared by Rossel Bérard and Sean Yaphe – Powerpoint documents (“Health Centre AGM power point- French Final.pptx”, “Health Centre AGM - Power Point - English Final.pptx”)
- Budget for the incorporation and the AGM, English only, prepared by Pascale Annual – Excel document (“AGM 2016\_Incorporation budget.xlsx”)
- By-laws (French and English), prepared by Carrie Martin – Word documents (“Statuts et reglements – Final.doc”, “Bylaws – DRAFT.docx”)
- 2 documents distributed to the new Board members, in English only, prepared by Carrie Martin – Word documents (“Responsibilities and Conduct – DRAFT.docx”, “Board Policies – DRAFT.docx”)
- Membership application form prepared by Carrie Martin and Ramélia Chamichian – Publisher document (“Membership Application Bilingual final.pub”)

## Attendance List

Dolorès André  
Pascale Annoual  
Jessica Barudin  
Roseel Bérard  
Vicky Boldo  
Marty Brais  
Adrienne Campbell  
Garry Carbonnell  
Nydia Dauphin  
Kianoush Dehghani  
Jeffrey Drugge  
Sandy Gershuny  
Chantel Henderson  
Salinda Hess  
Crystal Hooper  
Tanya Lalonde  
Helene Laperrière  
Nolwen Mahé  
Carrie Martin  
Richard Menzies  
Harvey Michele  
Marti Miller  
Tealey Normandin  
Manuel Penafiel  
Emma Preston  
Charlotte Rollert  
Ashanti Rosado  
Rochelle Ross  
Kent Saylor  
Anita Schoepp  
Emily Shalhorn  
Mike Standup  
Martha Nell Grant Thomson  
Mariam Ugarte  
Vivienne Walz  
Tracy Wysote